

**SARAS 4.0**

## School Affiliation Re-Engineered Automation System



### LETTER DETAILS

NO : CBSE/2930033/SL-90492-2324/2023-24/ Dated: 03/09/2023

**The Manager,****PETIT SEMINAIRE CBSE SCHOOL****DR. M.G.R. NAGAR, MOOLAKULAM, PUDUCHERRY - 605 010.,  
PUDUCHERRY, PUDUCHERRY, 605010****(M: )****SUBJECT: - UPGRADATION TO SECONDARY LEVEL - REGARDING.****Ref : Application No.: - SL-90492-2324 DATED: 13/12/2022**

Sir/Madam,

This is with reference to school application on the subject cited above. I am directed to convey the approval of the Board for Affiliation i.e Upgradation to Secondary Level as per details given below :

<b>Affiliation No used as User ID for both OASIS and LOC/Registration System</b>	<b>2930033</b>
<b>School No</b>	56348
<b>Affiliated for</b>	Secondary School Examination Class 1 to 10
<b>Category</b>	Upgradation of Affiliation
<b>Period of affiliation</b>	01.04.2023 to 31.03.2028
<b>Year and Month From which admission can be taken in Class-IX</b>	1 April,2023
<b>Year and Month in which first batch of Class-X will appear in board examinations</b>	1 April,2025

Sl. The school is directed to ensure that :

No.	
1	The total number of section of the school shall be restricted to 45. Some classrooms of the school are below 500 sq feet. Hence the school is directed to restrict student's enrolment upto 32 in each section. Further increase of section shall be subject to specific approval of the Board on the basis of the request of the school as per affiliation bye laws and subject to the availability of room size of greater than 500 sq ft.
2	The cubicles of CWSN toilets are narrow and the doors of the cubicles open from inside for which the wheel chair cannot enter into the cubicle freely, and cannot move freely. Also the facilities are not available on each floor of both the building blocks. The school is directed to construct separate toilet for CWSN on each floor with proper permanent signage as per norms of RPwD Act and guidelines issued by the Board within 3months and submit compliance on SARAS with videography.
3	The validity period is not mentioned in the building safety certificate dated 17.08.2023 issued by Executive Engineer PWD Puducherry. Two building blocks of the school is also not mentioned in the building safety certificate. Hence the school is directed to obtained fresh building safety certificate for both the blocks with validity period and submit the compliance within 3 months on SARAS portal.
4	The Fire safety certificate is valid for 2022-23. The school is directed to obtain renewed fire safety certificate for both the building blocks and upload the same on SARAS portal within 3 months.
5	The land area in OASIS is 16187 sq mt and in land certificate it is 28700 sq mt which is one of the rejection point after IC. The school has confirmed in RC meeting that out of total 28700 sq mt, the society has given 16187 sq mt to school and assured to provide the land certificate mentioning the land area for the school. Hence the school is directed to obtain fresh land certificate in Appendix-X and upload the same on SARAS portal within 3 months.
6	The maths lab and composite science lab are still not properly setup. There is no proper fitting/ installations and work station available in the labs. closed storage area is required to be made Hence the school is directed to upgrade the labs as per SoPs issued by the Board and submit the compliance within 3 months on SARAS portal with videography



- 7 The library is seen understocked and no proper seating arrangement for students and staff. Hence the school is directed to upgrade the library as per SoPs issued by the Board and submit the compliance within 3 months on SARAS portal with videography.
- 8 The school shall conduct training of its teachers with CoE Chennai within 3 months and submit the compliance.

Compliance of the above mentioned points shall be submitted within 03 months on the SARAS Portal. Failure to comply within the prescribed time shall invite financial penalty @ Rs. 50,000/- every month until compliance is submitted and shall debar the school from filling the registration and LOC of students class IX to class XII, as the case may be.

The approval of the Board as mentioned above, is subject to the following conditions:-

1. The school shall be responsible for its genuineness of the documents/ data/ information uploaded by the school. In case of any discrepancies, action will be initiated against the school as per Affiliation Bye -Laws-2018.
2. The school shall follow the RTE Act, 2009 and instructions issued thereon by the CBSE/Respective State /UT Govt. from time to time. The school will also abide by the conditions prescribed, if any, by the State Government concerned.
3. The School shall apply online for extension of affiliation along with the requisite fee and other documents as per Rule 10.3 of Affiliation Bye Laws.
4. The school shall go through the provision of Affiliation and Examination Bye Laws and subsequent amendment therein as well as circulars and guidelines /instructions issued by the Board time to time and keep a copy thereof for reference purpose and is also advised to regularly visit CBSE websites i.e., <http://cbseacademic.nic.in/> & <http://cbse.nic.in/> for updates.
5. The school shall renew mandatory certificates from time to time.
6. The school shall be solely responsible for any legal consequences arising out of the use of school name/logo/society/trust or any other identity /activity related to running of school affiliated to CBSE. All legal expenses incurred by the Board, if any, arising out of these circumstances, shall be borne by the school.
7. Concerned Regional Office is requested to create new email id of school as per direction issued by controller of examination. This E Mail ID is used for communication with CBSE only.
8. The school shall not remove the documents and videography links in the mandatory disclosure section of its website.
9. The school shall follow the SOPs of the Board for its Laboratories, Library and sports facilities issued by the Board vide circular no 11 dated 04 10 2022.

If the compliance is not submitted within the stipulated 3 months, the Board may enhance the penalty amount and debar the schools from filling up registration/LOC details of students of classes IX to XII, as the case may be, in the next academic session i.e. 2024-25.

**DEPUTY SECRETARY/JOINT SECRETARY (AFF.)**

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